

# THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED

(A Govt. of West Bengal Enterprise)

OFFICE OF THE GENERAL MANAGER  
SANTALDIH THERMAL POWER STATION  
P.O. - SANTALDIH THERMAL PLANT  
DIST. PURULIA - 723 146  
Tel. No. 03251 260 218 / Fax No. 03251 260 217



((Tender Notice for Website))

Tender Ref. No. : STPS/M&C/Tender/ED-IV/E<sub>1</sub>-45/(Vol-II)/14/22

Dtd. 25.01.2014

**Description of the work:** “Annual Maintenance Contract for Electrical O&M Jobs under the Scope of EM-OPH(Township) Dept, STPS.

**Information to the bidders:** This is a three part bidding system containing **Earnest Money (Part-I), Qualifying Requirement (Part-II) and Price Bid (Part-III)**. The same will be received and evaluated by the WBPDC, STPS from Technical and Financial point of view to make the selection in the best interest of the WBPDC, STPS for the complete work covered under the Tender Documents.

1) **Earnest Money:** The Earnest Money is **Rs. 50,000/- (Rupees Fifty Thousand only)**. The Earnest Money shall be deposited along with tender papers in the form of Bank Draft / Pay Order issued by any reputed Banks (preferably Nationalized Banks) from India in favour of **“THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED”** payable at **UBI Santaldih / SBI, Purulia / Indian Bank, Dharmatala Street Branch Kolkata Branch.**

2) **Contract Period:** 01 (One) Year

3) **Estimated Cost:** Rs. 23,00,000/- (Rupees Twenty Three Lakhs only)

4) **Cost of Tender Paper:** Rs. 2,000/- (Rupees Two Thousand only)

5) **Qualifying Requirements:** The Qualifying Requirements to participate in the tender are as follows:

Photocopies of all the documents, as stated under, are to be submitted in a separate sealed envelope superscribing **‘Qualifying Requirements’**, Tender Notice No. with date, due date of opening and the Name of the Job; otherwise the tender will be treated as invalid :-

## 1. **Technical:**

(a) Credentials of executing any **Electrical Maintenance or Erection or Commissioning jobs of H.T. and L.T. electrical systems** at any reputed Govt. Organization / PSU of individual order value not less than Rs. 10,00,000/- (Ten Lakhs only) which is not older than 03(Three) years or Two order with sum total value of more than Rs. 12,00,000/- (Twelve Lakhs Only).

(b) The bidder must have valid **‘Electrical Contractor’s License’** and the supervisor must have valid **‘Electrical Supervisory License’** to work in 33KV line or above.

(c) Experience certificate (Respective order copies) from the end-users are to be furnished along with the offer.

(d) Trade License.

## 2. **Financial:**

a) Provident Fund Certificate (Not Sub-Code Certificate) allotted by S.R.O. & R.P.F.O.,

b) Service Tax Registration Certificate,

- c) Professional Tax Registration Certificate,
- d) PAN Card,
- e) Latest PF Challan with employee details,
- f) Latest Income Tax return,
- g) Bank Statement of previous year (2012-13),
- h) Service Tax Return,
- i) Professional Tax Deposited Challan,
- l) Audited balance sheet of last 3 (Three) years,
- j) Documents in support of Sound Financial Capability **i.e. Average annual turnover shall be more than Rs. 30 Lacs. calculating based on consecutive last three financial years.**

- I. The WBPDCCL reserves the right to cancel / accept the tender in absence of the documents at their discretion in case competent authority deems fit.**
- II.** Legible photocopies of all documents are to be submitted with countersigned by tenderer. Original copies of documents are to be produced on demand.
- III.** The prospective bidder must be capable enough to make labour Payment within 10<sup>th</sup> of every month without looking forward for release of bill from F&A Dept., STPS, WBPDCCL and
- IV.** The prospective bidder should have capability to control the labours with sufficient command and confidence also.

**6) Sale of Tender Documents:** Tender Documents containing ‘Scope of Work’ and Terms & Conditions of the Contract will be available on all working days **from 28.01.2014 to 10.02.2014** except Saturday and holiday, if any. Sale of tender paper to the applicant will not qualify them automatically in Techno-Commercial bid. Tender paper will be sold to each of the applicants. Tenders Documents can be obtained from Sr. Manager (M&C), STPS or his authorized representative against written application on any working day except Saturday and holiday between 11:00 Hrs. and 14:30 Hrs. after depositing cost of Tender Documents at cash counter, S.T.P.S. by cash only.

**Date Of Pre-Bid Discussion:- 12.02.2014**

**7) Last date of Submission of Complete Tenders and opening of Part-I & II of the Bids:**

Last date of submission : 17.02.2014 up to 15:00 Hrs.  
 Opening of Part-I & II Bids: 17.02.2014 after 15:00 Hrs.

**8) Opening of Tender:**

- a) The tenders shall be opened in presence of representative of the prospective bidders, if available, at the time and date set for opening of tender as specified hereunder or in case any extension has been given thereto on the extended tender opening date and time notified to all the prospective bidders who have purchased the tender documents. The Prospective bidder’s authorized representative (up to two persons) may attend the opening.
- b) The due date and time of opening of E.M.D. & Qualification of the bidders is after 15:00 Hrs. on 17.02.2014. After opening the main cover, the envelope containing EMD (Part-I) shall be opened first and if EMD of requisite amount in proper mode is found only then Qualifying Requirement (QR) (Part-II) shall be opened.
- c) Price Bid (Part-III) of tender of those prospective bidders who will satisfy qualifying requirements and who will accept technical and commercial terms & conditions of this tender shall be opened subsequently on the same date or at a later date. The due date & time of opening of price bid will be duly intimated.

**9) Evaluation of Tender:**

- a) Issuance of tender documents will not mean that such tenderers are automatically considered qualified for the entire tender process.
- b) The WBPDCCL reserves the right to itself to accept any tender or reject any or all tenders or cancel / withdraw the invitation for tender without assigning any reason for such decision. Such decision by the WBPDCCL shall not be subject to question by any prospective bidders and the WBPDCCL shall bear no liability consequent upon such decision and the prospective bidders shall have no claim in this regard against the WBPDCCL.

- c) Evaluation by the WBPDCCL shall be based on the information and documentary evidence submitted by the prospective bidders in response to the tender documents. The requirements as stipulated in the tender notice and documents are the minimum and the WBPDCCL has the right to request for additional information. The WBPDCCL reserves its right to reject any tender, if in the opinion of the WBPDCCL the qualification data / documentary evidence submitted by the prospective bidders are incomplete or prospective bidders is found not qualified to satisfactorily perform the work. The WBPDCCL reserve the right to reject any tender if the prospective bidders is found to be disqualified by giving incorrect and / or false information.
- d) The WBPDCCL does not bind itself to accept the lowest tender and also reserves the right to split the work amongst more than one prospective bidder and also reserves the right to reject any or all tender or cancel the tender without assigning any reason whatsoever.
- e) Notwithstanding, anything stated above or elsewhere, the WBPDCCL reserves the right to asses the capability and capacity of the prospective bidders, should the circumstances warrant such assessment in the overall interest of the WBPDCCL.

**(S. Maity)**  
**General Manager, STPS, WBPDCCL**